



Bucks CMS  
 Board of Directors Meeting  
 Wednesday, January 15, 2020  
 Plumsteadville Inn  
 6:30 pm

**MINUTES**

Board Members Attending: Drs. Burke, Gallagher, Gallagher-Braun, Heine, Mirsky, O’Neill, Pao

Board Liaison to BCHIP: Dr. M. Mass

Guests: Drs. S. Mass, Silberman; Mrs. Mirsky

Staff: Brendan Leahy, Deputy Executive Director

Item	Discussion	Action Taken
<b>Welcome, Introduction, and Call to Order</b>		Dr. Jerry Burke, President, called the meeting to order at 7:06pm.
<b>Approval of Minutes</b>	Board Meeting Minutes - December 4, 2019 Finance Committee Meeting Minutes – January 9, 2020	Motion made to approve the minutes. Motion carried.
<b>President’s Report</b>	Dr. Burke gave an update on the Burnout Symposium and provided the board with a list of speakers and the confirmed venue. A suggestion was made to request donations for the Symposium from their hospital system.	ACTION: BCMS Staff will discuss a way to distribute marketing materials to surrounding counties.
<b>Treasurer’s Report</b>	Dr. Gallagher gave an overview on the Finance Committee call. A suggestion was made that a	ACTION: BCMS Staff will arrange for a conference call with the Finance Committee before the March

	<p>meeting should be scheduled with the Foundation and Vanguard at an upcoming board meeting.</p> <p>Discussion was held regarding the disbursement of funds from the Bucks CMS Trust.</p> <p>The board discussed the Draft of the 2020 Budget.</p>	<p>meeting, and will look into having a representative from Vanguard and the Foundation to the next meeting.</p> <p>Motion to approve a \$1,000 limit. Motion carried.</p> <p>Motion to approve the budget. Motion carried.</p>
<b>Membership Report</b>	<p>Brendan provided an update on the membership report as of 12/31/19.</p>	<p>ACTION: BCMS Staff will look into creating a welcome letter to new members, and letters to members who have not renewed their membership.</p>
<b>Old Business</b>	<p>Bylaws committee has not recently met, but plans to schedule a meeting.</p> <p>Finance Committee was covered in the Treasurer's Report.</p>	<p>ACTION: BCMS Staff will arrange for a bylaws committee call before the Annual Membership Brunch.</p> <p>ACTION: BCMS Staff will look into electronic voting on bylaws changes.</p>
<b>New Business</b>	<p>Dr. Burke gave an overview of the 2-year TEAM Contract that BCMS signed. It has a slight increase that begins in 2021. A lot of things that had been included in the contract were not utilized, so the group will look to utilize more moving forward.</p> <p>Dates and venues were discussed for the Annual Membership Brunch. Dr. Mirsky will check his calendar and provide BCMS Staff with his availability.</p> <p>Dr. Mass provided an update on BCHIP and some of the things it does for the community.</p>	<p>ACTION: The Executive Director will collaborate with the Bucks CMS Officers on creating a strategic plan for the society over the next year. The Executive Director will look at inviting the Deputy Executive Vice President of PAMED to a board meeting to provide any insight from the state society.</p> <p>ACTION: BCMS Staff will begin looking for venues for the Annual Membership Brunch once a date is confirmed.</p>
<b>Installation of New President</b>	<p>Dr. Burke gave his closing remarks for the end of his presidency. He was presented with a plaque for his service as President of Bucks County Medical Society.</p> <p>Dr. Mirsky was presented with a gavel as the new President of Bucks County Medical Society. He then addressed the group with his opening remarks.</p>	<p>Dr. Burke was thanked for his service and leadership. Dr. Mirsky was welcomed as the new president.</p>

<b>Adjourned</b>		The meeting was adjourned at 8:24 pm.
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### **Upcoming Bucks CMS Board Meetings**

Bucks CMS Board Meeting: Wednesday, March 11, 2020  
6:30 p.m., Doylestown Hospital

Submitted by: Marilyn Heine, MD, Secretary and Brendan Leahy, Assistant Executive Director